



# Student packs



ASSISI CATHOLIC COLLEGE - 2017

## INSTRUCTIONS FOR ORDERING PACKS ON-LINE

1. Go to [www.kookaburra.com.au/login](http://www.kookaburra.com.au/login)
2. Enter username: ASSIS003 and password: studentpack (lowercase)
3. Select Student Packs.
4. Select your student's 2017 year level.
5. Add the quantity next to products required by your child, in the "Quantity box".
6. When you are satisfied with your selection, click on "Add selected items to cart".
7. If you have another child to shop for, select their 2017 year level from the drop down and add items to your cart.
8. When you've finished shopping for your child/ren, click on the cart icon in the header.
9. Click on the cart icon in the header to go to the cart and complete your order.
10. Once you are satisfied with your order, click on "Continue To Checkout" at the bottom of this page.
11. Select Delivery Method and complete your details as required.

**Note:** If you require Home delivery, please ensure someone will be available to receive the goods at time of delivery. All home deliveries require a signature, unless you have provided an Authority to Leave (ATL). Please be advised that once an ATL has been provided, Kookaburra can only guarantee delivery and quality up to the point that the track and trace advises us that the goods were left for you in the place indicated on your ATL.

12. Complete your child's details and contact phone number under "Student Information". If you added more than one child's pack, complete their names and year levels as indicated.
13. Click on "Continue To Payment".
14. Select your payment method.
15. Click on "Process Payment".

**Note:** If you supply an email address you will be emailed a copy of your order as a receipt once received.

Your order has now been placed with Kookaburra. If you have any queries, please contact Kookaburra Customer Service Team at [customer.service@kookaburra.com.au](mailto:customer.service@kookaburra.com.au)

### PLEASE NOTE:

- \* **The cut-off date for orders is Monday 19<sup>th</sup> December 2016 for delivery by Wednesday 18<sup>th</sup> January 2017.**
- \* Orders received after Monday 19<sup>th</sup> December 2016 will be given a lower priority, and may not be received at your nominated delivery address prior to Term 1 2017 Associated charges and fees will apply..
- \* **All orders are firm sale.**