Mobile Phone and iPod/MP3 Acceptable Use Agreement

By way of normalising the use of technology and assisting in the development of Digital Citizenship, students are permitted to use mobile phones and iPods/MP3 on school grounds within the following boundaries:

- Students are permitted to use mobile phones and iPods/MP3 before 9:00am, between 10:30am and 11:20am, between 1:55pm and 2:20pm and then after 3:30pm. These times align with starting time, break times and finishing times. At all times, students should be aware that **mobile phones and iPods/MP3 must be turned off during class, PC or sport times.** Students are required to take responsibility for their actions in this regard.

- Mobile phones and iPods/MP3 are to be used in a manner reflective of the Catholic and Franciscan values espoused by the college. Recording or sending offensive information or text is not in keeping with these values and is expressly prohibited.

- It should be noted that it is a criminal offence to use a mobile phone to menace, harass or offend another person. As such, if action, as sanctioned by the Principal is deemed to be ineffective, the College may consider it appropriate to involve the police. Hence, students with mobile phones must not:
  - engage in personal attacks,
  - bully, intimidate or harass another person,
  - post private information about another person using SMS messages,
  - take or send photos or objectionable images,
  - use any facilities or applications of a mobile phone or iPods/MP3 to engage in behaviour which intimidates, demeans, offend, bullies or embarrasses another person.

- Contact within school hours between parents and students must still occur through Student Reception. This helps to ensure we as a College are informed of student issues and welfare.

- The College accepts no responsibility for Mobile Phones or iPods/MP3s bought onto College premises. The decision to provide a student with a mobile phone or Ipod/MP3 and subsequently to allow this to be brought to school lies with the parent. It is the student’s responsibility to ensure the safe handling, carriage and storage while at school.
- If a mobile phone is confiscated from a student, the following consequences will apply:
  1\textsuperscript{st} Confiscation – Student will have phone returned at end of the day, but will be required to have a note signed by a parent stating that this is a first infringement. This note will be returned the following day.
  2\textsuperscript{nd} Infringement – Parent will be called to collect phone. This way alternate arrangements may be made for after school travel if required, if the parent deems that the child is unsafe traveling without their mobile phone.
  3\textsuperscript{rd} Infringement – Other options to be explored in line with the College Responsible Behaviour Policy.

- If an iPod/MP3 is confiscated from a student, the follow consequences will apply:
  1\textsuperscript{st} Confiscation – Student will have iPod/MP3 returned at end of the day, but will be required to have a note signed by a parent stating that this is a first infringement. This note will be returned the following day.
  2\textsuperscript{nd} Infringement – Student will have device confiscated for a week.
  3\textsuperscript{rd} Infringement – Other options to be explored in line with the College Responsible Behaviour Policy.

- Mobile Phone and iPod/MP3 use now forms part of the College Responsible Behaviour Policy.
Mobile Phone Confiscation

Dear Parent,

Your child, , has had their Mobile Phone confiscated today as a result of it being used in a way which is contrary to the Acceptable Use Agreement. Please discuss this with your child tonight and if necessary read through the Acceptable Use Agreement which can be found on the College Website. Please also be aware that if your child has their mobile phone confiscated again, you will be called and requested to collect the phone.

Thank you for your assistance in teaching our children responsible digital citizenship. It is through these mistakes that students are able to learn.

Regards,

Matt Edwards
Head of Campus

Parent Signature:_________________________________________

Date: / / 

Please return to Mrs Weik at Student Reception
iPod / MP3 Confiscation

Dear Parent,

Your child, [Child's Name], has had their iPod / MP3 confiscated today as a result of it being used in a way which is contrary to the Acceptable Use Agreement. Please discuss this with your child tonight and if necessary read through the Acceptable Use Agreement which can be found on the College Website. Please also be aware that if your child has their iPod/MP3 confiscated again, it will be kept for a week, with subsequent infringements requiring the involvement of the College’s Responsible Behaviour Policy.

Thank you for your assistance in teaching our children responsible digital citizenship. It is through these mistakes that students make that they are able to learn.

Regards,

Matt Edwards
Head of Campus

Parent Signature:_________________________________________

Date:   /   /

Please return to Mrs Weik at Student Reception.